

# ARTICLE OF ASSOCIATION FOR THE NATIONAL ASSOCIATION OF BUSINESS SCHOOL STUDENTS

*Adopted at the General assembly on 23 April 2022*

## **Chapter 1: Name and purpose**

- § 1 The name of the organization is Landssammenslutningen af Handelsskoleelever. The name can be shortened to LH and translated into English: Danish Union of Business Students.
- § 2 LH's purpose is:
- To coordinate the business students' political interest in education and handle these towards the schools and the authorities.
  - To insure the business students' influence on the schools through the strengthening of student democracy.
- § 3 LH is a non-governmental organization, independent from party politics.

## **Chapter 2: Membership**

- § 4 Every business school student is a member of LH when their local student union has paid its contingent. The membership applies until withdrawal.
- Section. 2* Only students who are registered on one of the following: HHX, mercantile EUD, mercantile EUX, in an apprenticeship, school training center, or on a mercantile main course - can be members.
- Section. 3* Students who attend a school whose local student union isn't considered a member cf. § 4 can take part in our events.
- Section. 4* Departments with separate student unions for HHX-, EUD- and EUX students are each of these considered a separate local student council.
- § 5 Cancellation of membership takes place by written request to LH's secretariat at lh@handelselever.dk and will be implemented immediately. The decision of canceling a membership needs to be made by a majority of the school's student council and documentation for this is presented at the secretariat's request.
- § 6 Business school students can count on the advice of a legal, educational policy, student democracy, and economic nature.
- § 7 The expulsion of a member takes place in accordance with The code of conduct (samværspolitikken)
- Section. 2* The code of conduct (samværspolitikken) must be revised and adopted at the members' conference and cannot be reversed,

changed, revised, or edited between member conferences with the exception of the general meeting.

*Section. 3* Changes to The code of conduct (samværspolitikken) must be voted through with a 2/3 majority, just like the articles of association.

### **Chapter 3: Quotas**

§ 8 Per the Executive Order on student councils at institutions for general upper secondary education, general adult education, or vocational education as well as private upper secondary schools, student courses, and courses for high preparatory examinations, the student councils' institutions pay an annual membership fee valid for one quota period.

*Section. 2* The quota period runs from the date of registration and one year ahead, but with participation at a minimum and a maximum of one annual general assembly.

*Section. 3* The membership fee is established at the Member Conference.

### **Chapter 4: The authority of the association**

§ 9 The authority of the association is in hierarchically descending order as follows:

- a. General assembly, cf. chap. 5
- b. Member conference, cf. chap. 6
- c. The Executive Board, cf. Chapter 7
- d. Executive Committee, cf. chap. 8
- e. Day-to-day management

§ 10 Day-to-day management consists of the president & two vice-presidents.

*Section. 2* Each member of the day-to-day management shall decide upon taking office whether or not to hold the title of forperson, forkvinde, formand (president) respectively, næstforperson, næstforkvinde, næstformand (vice-president).

### **Chapter 5: General Assembly**

§ 11 The General Assembly meets annually in the first half of the year. The Executive Board will issue a written notice and a digital discussion paper no later than six weeks before the Assembly.

*Section. 2* Proposals for adoption at the General Assembly must be received by LH's secretariat no later than three weeks before the General Assembly is held. Only the central board, LH's regions, and student councils are considered members cf. section 4 who have the opportunity to submit proposals and amendments.

*Section. 3* The Executive Board digitally publishes a negotiating document containing the agenda, the current action plan, the program, the program of principles, and the article of association.

*Section. 4* The Executive Board digitally issues the negotiating document as well as the rules of procedure, reports, proposals received, and the audited accounts no later than 2 weeks before the General Assembly.

§ 12 Delegates and observers at the General Assembly must be enrolled in one of the programs referred to in §4 section 2 or be a member of the Executive Board.

*Section. 2* Students at departments of schools whose student councils are to be considered members cf. §4 may send delegates and a number of observers specified by The Executive board to the General Assembly.

*Section. 3* For every 100 students, 1 delegate is awarded. However, a minimum of 3 delegates and a maximum of 8 delegates per department, of which each delegate may carry a maximum of one vote.

*Section. 4* Student councils that are not members of LH or have not paid dues during the current membership fee period can only send observers.

*Section. 5* Delegates have the right to vote and speak.

*Section. 6* Guests and observers have the right to speak, but not the right to vote.

*Section. 7* The Executive Board members are delegated to the association and have the right to vote and speak at the general meeting.

§ 13 The Executive Board may invite guests to the General Meeting.

§ 14 The Executive Board shall adopt the agenda of the meeting, which shall include at least the following items:

- a.* Choice of conductors
- b.* Selection of rapporteurs
- c.* Presentation of the executive board's political and organizational report
- d.* Approval of accounts
- e.* Proposals received
- f.* Choice of:
  1. President, however, cf. § 10. Section 2
  2. Political Vice-President, subject to cf. § 10. Section 2
  3. Organisational Vice-President, subject to cf. § 10. Section 2
  4. Political Executive Committee member
  5. Organisational Executive Committee member
  6. EUD/EUX Executive Committee member
  7. HHX Executive Committee member

8. Two HHX board members
9. Two EUD/EUX board members
10. A critical auditor and an alternate

*g.* Opinions

*h.* Possibly

§ 15 Any opinion adopted at The General Assembly is valid until 2 years after The General assembly and must be reconsidered.

*Section. 2* In addition to the provision in section 1, opinions may be revised on an ongoing basis at large assembly.

§ 16 A written document of resolutions is prepared by the General Meeting and made available on LH's website no later than six weeks after the General Meeting is held.

§ 17 The extraordinary General Assembly meets no later than six weeks after 3/4 of The Executive Board or ten student councils that are to be considered members, cf. § 4, which are divided into three regions, have requested this in writing. The extraordinary General Assembly follows the provisions concerning the annual general meeting except for §11 sections 1 - 2 and 4, where the time limits are reduced by half. The extraordinary general meeting is exempt from § 14.

*Section. 2* The Executive Board shall adopt the agenda for the meeting, which shall include the minimum of the following items:

- a.* Choice of conductors
- b.* Selection of rapporteurs
- c.* Proposals received
- d.* Election of the vacant executive board and executive committee seats
- e.* Opinions
- f.* Possibly

*Section. 3* All student councils requesting an extraordinary general assembly must individually state in writing to LH's secretariat why they wish to convene an extraordinary general assembly. This must be supported by a valid record of a student council meeting where requested and be signed by the chairmanship of the student council.

## **Chapter 6: Member Conference**

§ 18 The Member Conference shall meet once a year during the last six months.

*Section. 2* The purpose of the member conference is to evaluate and analyze the current educational policy situation in Denmark.

§ 19 The Executive Board digitally issues at least the agenda, rules of procedure, reports, proposals received, and the budget no later than six weeks before the meeting.

*Section. 2* In addition, the Executive Board shall issue a notice by letter no later than six weeks before the meeting.

§ 20 Delegates and observers at the Members' Conference must be enrolled in one of the programs referred to in § 4 section 2 or be a member of the Executive Board.

*Section. 2* Students at departments of schools whose student councils are to be considered members cf. §4 may send delegates and a number of observers specified by The Executive board to the member conference.

*Section. 3* For every 100 students, 1 delegate is awarded. However, a minimum of 3 delegates and a maximum of 8 delegates per department, of which each delegate may carry a maximum of one vote.

*Section. 4* Student councils that are not considered members cf. § 4 are allowed to send one of the number of observers to the Member conference established by the executive committee.

*Section. 5* Delegates have the right to vote and speak.

*Section. 6* Guests and observers have the right to speak, but not the right to vote.

*Section. 7* During the member conference, delegates may submit proposals, amendments, etc. as individuals.

*Section. 8* The Executive Board members are delegated to the association and have the right to vote and speak at the general meeting.

§ 21 The Executive Board may invite guests to the Member Conference.

§ 22 The Executive Board shall submit a draft agenda for the meeting containing at least the following items:

- a.* Choice of conductors
- b.* Selection of rapporteurs
- c.* Presentation of the executive board's political and organizational report
- d.* Determination of the quota
- e.* Proposals received
- f.* Consideration of budget
- g.* Opinions
- h.* Possible replacement of nationally elected representatives
- i.* Possibly

§ 23 Any statement adopted at the member conference applies to the member conference 2 years after, when it must be reconsidered.

*Section. 2* In addition to the provision in paragraph 1, opinions may be revised on an ongoing basis at big meetings.

### **Chapter 7: The Executive Board**

§ 24 The executive board is the association's highest authority between large meetings, cf. section 9. The Executive Board is accountable to the General Assembly and the Members Conference.

§ 25 The Executive Board consists of the Executive Committee, cf. section 28, two representatives per region, two HHX representatives, and two EUD/EUX representatives.

*Section. 2* Day-to-day management officially resigns from the general assembly on 1 July.

*Section. 3* In the event of the resignation of the President, they shall be supplemented by the Vice-President until the next Big Meeting. In the event of the vice-president's departure, a new vice-president shall be elected at the next Executive Board meeting. They are elected until the next big meeting.

*Section. 4* In the event of the resignation of one of the other members of the Executive Committee, the Executive Board shall elect an alternate member responsible for carrying out their duties until the next big meeting.

§ 26 The Executive Board may notify one or more person's procuration, this will by default apply to two persons in day-to-day management. The procuration can always be withdrawn by LH's executive committee.

§ 27 The Executive Board shall draw up and adopt rules of procedure, regulations for the work of the Executive Board and the Secretariat at the next Executive Board meeting after the General Assembly.

*Section. 2* If at least half of the voters on The Executive Board want a matter sent to the individual student councils for consultation or vote, this must take place.

*Section. 3* From among the members of The Executive Board, a member is appointed who takes over employer responsibility for the association's employees and who is also responsible for hiring staff. This competence may subsequently be delegated in whole or in part by the person responsible.

### **Chapter 8: The Executive Committee**

§ 28 The Executive Committee consists of The President, political vice-president, organizational vice-president, and four nationally elected representatives, cf. § 14 (f) (3-5), and is LH's management between executive board meetings.

*Section. 2* The Executive Committee shall be governed by the Executive Board, the Member Conference, and the General Assembly.

*Section. 3* The Executive Committee shall work on the terms of reference chosen by the Executive Board and shall be accountable to the Executive Board.

§ 29 The Executive Committee is the coordinating link that directs the work between the Executive Board meetings and is the link between the secretariat, the Executive Board, the active members, and the committees.

*Section. 2* In the case of political or organizational matters of particular urgency, the Executive Committee may decide that matter. This is done based on the association's program of principles, articles of association, action plan, or the decisions of the executive board.

*Section. 3* In such cases, it shall be considered by the Executive Board at the next general board meeting.

## **Chapter 9: Regions**

§ 30 The country's business schools are divided into five geographical regions: North Jutland, Central Jutland, South Jutland, Zealand, and the Capital Region.

*Section. 2* Region North Jutland consists of the municipalities of Aalborg, Læsø, Frederikshavn, Hjørring, Brønderslev, Jammerbugt, Mariagerfjord, Rebild, Vesthimmerland, Morsø, and Thisted municipalities

*Section. 3* Region Central Jutland consists of the municipalities of Randers, Norddjurs, Syddjurs, Favrskov, Aarhus, Skanderborg, Odder, Samsø, Horsens, Hedensted, Ikast-Brande, Silkeborg, Viborg, Herning, Ringkøbing-Skjern, Holstebro, Struer, Lemvig and Skive municipalities.

*Section. 4* The Region of Southern Denmark consists of the municipalities of Vejle, Billund, Varde, Fanø, Esbjerg, Tønder, Aabenraa, Sønderborg, Haderslev, Vejen, Kolding, Fredericia, Middelfart, Nordfyn, Kerteminde, Odense, Assens, Faaborg-Midtfyn, Nyborg, Svendborg, Langeland and Ærø municipalities

*Section. 5* Region Zealand consists of the municipalities of Roskilde, Slagelse, Kalundborg, Odsherred, Holbæk, Sorø, Næstved, Ringsted, Lejre, Greve, Solrød, Køge, Stevns, Faxe, Vordingborg, Guldborgsund, and Lolland municipalities

*Section. 6* The Capital Region of Denmark consists of the municipalities of Høje-Taastrup, Ishøj, Vallensbæk, Brøndby, Hvidovre, Tårnby, Dragør, Copenhagen, Frederiksberg, Rødovre, Albertslund, Glostrup, Gentofte, Gladsaxe, Herlev, Ballerup, Egedal, Furesø, Lyngby-Taarbæk, Rudersdal, Hørsholm, Allerød, Frederikssund, Hillerød, Fredensborg, Helsingør, Gribskov, and Halsnæs municipalities as well as the Regional Municipality of Bornholm and Ertholmene

*Section. 7* All students in the region can participate in the regional work. Students who are not considered members cf. § 4 do not have the right to vote in the region.

*Section. 8* The Regional Board participates in the regional meetings with the right to vote.

§ 31 The regions themselves determine their articles of association, action plans, and working procedures, and must be in line with those of the National Association. The region must hold an annual meeting at least once a year, on which they elect regional board members and revise their articles of association. The revised articles of associations must be included in LH's secretariat within two weeks of the region's last revision.

#### **Chapter 10: Voting and eligibility**

§ 32 All students who meet LH's membership are eligible for LH's positions. Furthermore, people who have completed an education in LH's area can obtain election up to one year after graduation if a student council, which is to be considered a member cf. § 4, nominates the person. Nominations for the President, Vice-President, and the Executive Committee shall state in writing.

*Section. 2* The exception, however, is the choice of critical auditors.

*Section. 3* You can only be elected to a position of trust, both regionally and nationally, if you do not hold positions of trust in other student and university organizations.

§ 33 All votes and elections are decided by a simple majority unless otherwise stated. A simple majority is understood as more votes in favor than against, while a two-thirds majority is understood as twice as many votes in favor as against. Blanks and invalid votes are not counted as votes in favor or against.

§ 34 As a rule, all voting takes place by show of hands, except for personal elections, cf. § 36.

§ 35 One-sixth or at least 20 delegates may request a written vote.

§ 36 All personal and trust ballots are written and secret

*Section. 2* In personal elections where one position is to be filled, only one candidate may be supported on each ballot. If there are more than candidates for one post and no candidate obtains a simple majority, a new vote shall be held to the exclusion of the candidate or candidates with the fewest votes. This is repeated until a candidate obtains a simple majority, after which they are elected. If there is a decisive tie, a new vote is held, and if there is still a tie, a public draw shall be made.

*Section. 3* In personal elections where more than one position is to be filled, a number of candidates equal to half the number of posts may be supported, possibly rounding it up; as each candidate can only be supported once. The candidate with the most votes is elected until all positions are filled. In the event of a decisive tie, a new vote shall be held, and if there is still a tie, a public draw shall be made.



*Section. 4* By way of derogation from paragraphs 2 to 3, if no more than the same number of candidates have been nominated as there are positions to be filled, a vote of confidence shall be taken. Candidates who obtain a simple majority are elected.

§ 37 Decisions on amendments to the Articles of Association may be taken only at the General Assembly and adopted by a two-thirds majority.

#### **Chapter 11: The Secretariat**

§ 38 LH's daily work takes place from the association's secretariat.

*Section. 2* The secretariat's task is to assist the executive board in the work entrusted to them by the General Assembly and to act as an advisor and guide for the pupils, the student councils, and the regions.

#### **Chapter 12: Economics**

§ 39 LH's financial year runs from 1 January to 31 December.

*Section. 2* The accounts are audited by a state-authorized public accountant and by the two critical auditors.

*Section. 3* The accounts with written comments are presented at the General Meeting.

§ 40 The Executive Board shall prepare a budget for adoption at the Member Conference.

§ 41 LH cannot take on any additional debt beyond the max. overdraft facility 100.000,-. However, LH may take on additional debts in connection with the purchase of Real estate.

*Section. 2* The executive board commits the association by debt-taking.

#### **Chapter 13: Dissolution**

§ 42 Proposals for the dissolution of LH shall be considered at two, at least one, and not more than three months apart, General Assembly.

*Section. 2* Proposals for the dissolution of the LH are only adopted when a three-quarters majority of the voting rights present have been obtained at both general meetings.

*Section. 3* At the same time as the decision to dissolve, a decision must be made to transfer LH's funds to a project or association that meets LH's mission statement.

#### **Chapter 14: Interpretations**

§ 43 Anything that these Articles of Association do not clearly prescribe shall be subject to the decision of The Executive Board under the responsibility of the General Assembly.

§ 44 The Articles of Association shall enter into action immediately after the adoption of the overall proposal at the General Assembly.

§ 45 The General Assembly and the Member Conference may, by a four-fifths majority, grant exemptions from The Articles of Association, with the

exception of Chapters 10, 11, 13, and 14. This dispensation is valid until the meeting is lifted.